



PO Box 165 | Brewarrina NSW 2839 | (02) 6874 4886 | (02) 6874 4983

POSITION DESCRIPTION

POSITION	Peer Support Worker
Reports to	AOD Coordinator
Supervises	Clients
Hub	Bourke
Level	1 to 2
Pay Point	1 to 4
Date Revised	Feb 2024

The Position description is a broad description of the accountabilities, duties and conduct of an employee of Orana Haven Aboriginal Corporation. The role will evolve and change over time, in line with the changing strategic and operational requirements and outcomes of the organisations.

Primary Purpose

The AOD Peer Support Worker (Bourke) is responsible for the delivery of support to drug and alcohol clients of the Hub. The two main aspects of the position include: 1) client engagement especially among clients who have limited access to drug and alcohol and/or health services; and 2) involvement in the drop-in centre. The position is under a Full-Time Fixed Term Contract with possibility of extension. The position will have access to regular clinical supervision and training provided by the Royal Flying Doctor Service and Bila Muuji.

Orana Haven Aboriginal Corporation Values

Orana Haven provides holistic AOD Rehabilitation for Aboriginal people with drug and alcohol issues in rural and remote areas of Western NSW.

Responsibilities

You are required to perform the following duties:

- Provide support and mentoring to Aboriginal drug and alcohol clients of the Hub
- Consult regularly with community and take a holistic approach to working with clients, their families and the community
- Engage with new and existing clients using active outreach methods
- Role model well-being and recovery based on your own experience of drug and alcohol difficulties and safely share your lived experience with clients
- Provide culturally focused support to clients individually, in small groups, at events and activities
- Engage with people at various stages of their recovery journey, offering hope, practical strategies, advocacy, health promotion, prevention, early intervention and other support

- Help with the development and running of the drop-in centre
- Support case workers of the Hub including collaboration on client care plans, helping to assess the health and well-being needs of clients and client referrals
- Liaise with and maintain strong positive links with health, legal and community services
- Complete relevant paperwork with clients, including creating and updating case notes
- Provide administrative and logistical support
- Participate in team meetings, learning opportunities and clinical supervision as provided
- Contribute to the performance of Orana Haven Aboriginal Corporation, by adopting professional behaviours and being accountable for own decisions, actions and conduct that aligns with Orana Haven values and the code of conduct.
- Ensure a safe working environment by taking accountability for own actions and complying with all Orana Haven Aboriginal Corporation's WHS policies and procedures.
- Undertake any other duties, projects or tasks as directed by their Supervisor or other delegated person, which are within their skills, competence and training.
- Comply with the Orana Haven policies and procedures (as varied from time to time) and undertake training and development.

Essential Criteria

- Able to use lived experience to support others with their drug and alcohol recovery. This can include your own personal drug and alcohol experience or family experience
- Personal experience of using drug and alcohol services
- Knowledge and understanding of the social and emotional well-being needs and issues of Aboriginal people and ability to communicate sensitively with Aboriginal people
- A positive and supportive approach with a strong belief about everyone's capacity to heal and grow
- Ability to collaborate with fellow staff and other service providers, both Indigenous and non-Indigenous
- Currently residing in Western NSW
- Basic computer literacy skills
- Current Drivers Licence
- No formal qualifications are required as we will support you to participate in learning opportunities (e.g. Cert IV Peer Work or AOD);
- Note that this is an Aboriginal/Torres Strait Islander Identified position.

Desirable Criteria

- A current Working With Children Check (WWCC)
- A current First Aid Certificate

Employee

By signing below you are acknowledging that you understand and agree to the terms and conditions of employment set out in this Position Descriptions and that you have;

- I have read and understand the terms and conditions in the attached Position Description
- I have discussed any issues I have with my Position Description with Orana Haven and they have considered and responded to any issues raised
- I have received a copy of the Position Description for my records.

Name (print)
Signature
Date